



ESSEX COUNTY FOOTBALL ASSOCIATION LTD

Official Handbook - Season 2017/18

The County Office
Springfield Lyons Approach
CHELMSFORD
CM2 5LB

Development (01245) 393070

Coach Education (01245) 393070/2

Governance (01245) 393080/2/3/96

Cups and Competitions (01245) 393084

Press & Publicity (01245) 393085

Referees (01245) 393097

Welfare (01245) 393098

Fax (01245) 393089

E-Mail info@essexfa.com

Website www.essexfa.com
www.twitter.com/EssexCountyFA
www.facebook.com/EssexFootball

Chief Executive - BRENDAN WALSH (*Senior Safeguarding Lead*)
(01245) 465271

PA to the Chief Executive and Office Coordinator - JENNIFER KING
Office Coordination, Benevolent Fund, FA Cup Final Tickets
(01245) 465271 or jennifer.king@essexfa.com

Finance Officer - JOANNA MILES
Finances and Association Accounts
(01245) 393079 or joanna.miles@essexfa.com (Tuesday-Thursday)

County Welfare Officer - HELEN HEVER
Child Welfare Enquiries (Advice, Referrals), Safeguarding Children, Respect
(01245) 393098 or helen.hever@essexfa.com

Football Development and Welfare Administrator - RHYS ELMER
Safeguarding Children Workshops, Welfare Officer Workshops, Football Development Enquiries, Small-Sided Football Affiliations, One-Day Tournaments
(01245) 393093 or rhys.elmer@essexfa.com

FA CRC UNIT - All CRB Enquiries - (0845) 210 8080

CUPS & COMPETITIONS RESULTS LINE - (01245) 393085

DEVELOPMENT TEAM

County Development Manager - NICK EMERY
Partnerships, Team Finances, Strategic Planning, Facilities
(01245) 393075 or nick.emery@essexfa.com

Football Development Officer (Group One) - LANA GILLARD
Areas Covered: Braintree, Colchester, Maldon, Tendring
(01245) 393092 or lana.gillard@essexfa.com (Monday-Wednesday)

Football Development Officer (Group One) and Inclusion - CINDI CHATHA
Areas Covered: Braintree, Colchester, Maldon, Tendring
(01245) 393090 or cindi.chatha@essexfa.com

Football Development Officer (Group Two) - EMMA BURDEN
Areas Covered: Brentwood, Chelmsford, Epping Forest, Harlow, Uttlesford
(01245) 393073 or emma.burden@essexfa.com (Monday-Thursday)

Football Development Officer (Group Two) - DANIELLE WARNES
Areas Covered: Brentwood, Chelmsford, Epping Forest, Harlow, Uttlesford
(01245) 393094 or danielle.warnes@essexfa.com

Football Development Officer (Group Three) - VACANT
Areas Covered: Basildon, Castle Point, Rochford, Southend-on-Sea, Thurrock

Football Development Officer (Group Four) - KEVIN WATTS
Areas Covered: Barking & Dagenham, Havering, Newham, Redbridge, Waltham Forest
(01245) 393092 or kevin.watts@essexfa.com

Coaching Development Officer - ANDREW CROWL
Coach Education Course Planning and Delivery
(01245) 393074 or andrew.crowl@essexfa.com

Park Life Development Officer - SEAN HARRIS
Areas Covered: Barking & Dagenham and Surrounding Boroughs
(01245) 393095 or sean.harris@essexfa.com

Coaching Course Organiser - SUE HAMMOND
Course Enquiries, First4Sport and FA Education Enquiries
(01245) 393072 or sue.hammond@essexfa.com (Wednesday-Friday)

Football Development Administrator - LAWRENCE GOWER
Course Enquiries, First4Sport and FA Education Enquiries
(01245) 393070 or lawrence.gower@essexfa.com

FA County Coach Developer - GARY PIGGOTT
Tutor Support, Coach Support, Course Delivery
(07812) 651746 or gary.piggott@thefa.com

Senior Referee Development Officer - JAMES LISHER
Referee Queries, Assessing, Workforce, Promotion
(01245) 393097 or james.lisher@essexfa.com

Referee Development Officer - LUKAS WOOD

Referee Queries, Courses, Mentoring
(01245) 393076 or lucas.wood@essexfa.com

Press & Publicity Officer - CHRIS EVANS

Media Enquiries, Website, Twitter, Facebook, Marketing
(01245) 393085 or chris.evans@essexfa.com

GOVERNANCE TEAM

Governance Manager - GREG HART

Investigations, Rules & Regulations, Complaints & Appeals
(01245) 393078 or greg.hart@essexfa.com

Group One, Areas Covered: Braintree, Colchester, Maldon, Tendring

ANNA EBORALL (*Discipline, Misconduct Forms*)
(01245) 393080 or anna.eborall@essexfa.com (Monday-Wednesday)

Group Two, Areas Covered: Brentwood, Chelmsford, Epping Forest, Harlow, Uttlesford

NICOLA CROWL (*Discipline, Misconduct Forms, Shared Debts [Sine Die]*)
(01245) 393096 or nicola.crowl@essexfa.com

Group Three, Areas Covered: Basildon, Castle Point, Rochford, Southend-on-Sea, Thurrock

ROBERT CRAVEN (*Investigations, Discipline and Affiliations*)
(01245) 393082 or robert.craven@essexfa.com

Group Four, Areas Covered: Barking & Dagenham, Havering, Newham, Redbridge, Waltham Forest

FRAN SMITH (Senior Clerk) (*Discipline, Personal and Correspondence Hearings*)
(01245) 393083 or fran.smith@essexfa.com

Cups & Competitions and Affiliations - MARK WALLIS

Cups & Competitions, Representative Football
(01245) 393084 or mark.wallis@essexfa.com

FA SKILLS

LAUREN PHILLIPS (Team Leader)

lauren.phillips@thefa.com or (07931) 126809

COUNCIL MEMBERS

Chairman - WAYNE DELLER (2005)

Tel. (01708) 535911 or (07713) 651996

The Board of Directors of the Association:

WAYNE DELLER (Chairman and Board Safeguarding Lead)

ANDREW CHAPLIN

DAVID EMERTON

BARRY FITZGERALD

DAVE THREADGOLD

ALEC BERRY (FA REPRESENTATIVE)

President

Life Vice-President

MORRIS JEFFERS (1964)

Tel. (01825) 872060

Life Members

GORDON SNELL (1967)

Tel. (01376) 583431

RICHARD (DICKY) BROOKS (1975)

Tel. (01277) 822528

MICHAEL HEMSTED (1981)

Tel. (01255) 506737

EDDIE RHYMES (1985)

Tel. (01621) 860760

MICHAEL GAME (1989)

Tel. (01245) 354571

KEITH MILLER (1993)

Tel. (07802) 187483

Vice-Presidents

LEN CORDELL, PETER CROWHURST, DAVID POND, JAMES QUILTER, JEFF SAXTON

Chief Executive and Company Secretary

BRENDAN WALSH

ESSEX COUNTY FA GROUP REPRESENTATIVES

Season 2017/18

GROUP ONE – TENDRING, COLCHESTER, BRAINTREE & MALDON

Open Age Representatives:

DAVE THREADGOLD (2000), Tel. (01376) 323441

ROGER CRANE (2006), Tel. (01376) 348648 or (07931) 566842

MICK WILLMORE (2009), Tel. (01255) 433737

Youth Representative:

DANNY COYLE (2015), Tel. (01255) 223672

GROUP TWO – CHELMSFORD, UTTLESFORD, HARLOW, EPPING FOREST & BRENTWOOD

Open Age Representatives:

DAVID EMERTON (2005), Tel. (01245) 355440, (07902) 253000

CHRIS SINGH (2010), Tel. (01277) 227527 or (07923) 222956

ANDY CHAPLIN (2015), Tel. (01376) 584719 or (07775) 555962

Youth Representative:

DUNCAN CHARLICK (2002), Tel. (01245) 606121

GROUP THREE - ROCHFORD, SOUTHEND, CASTLE POINT, BASILDON & THURROCK

Open Age Representatives:

ALEC BERRY (2000), Tel. (01375) 377348

SHERYL MACRAE (2017), Tel. (01702) 461073

KEVIN CURRAN (2012), Tel. (07778) 152023

Youth Representative:

MARK HOLMES (2013), Tel. (01702) 521844

GROUP FOUR – LONDON BOROUGHS OF HAVERING, REDBRIDGE, BARKING & DAGENHAM, WALTHAM FOREST & NEWHAM

Open Age Representatives:

WAYNE DELLER (2005), Tel. (01708) 535911 or (07713) 651996

BARRY FITZGERALD (2012), Tel. (01708) 743377

ALAN DARE (2013), Tel. (020) 8594 0541

Youth Representative:

VACANT

FA COUNCIL MEMBER

ALEC BERRY (2000), Tel. (01375) 377348

WOMEN & GIRLS

KIM FARMER (2016), Tel. (01206) 510515

ESSEX COUNTY SCHOOLS FA REPRESENTATIVE

GRAHAM HALL (2015), Tel. (01277) 625909

ESSEX REFEREES' ASSOCIATION REPRESENTATIVE

CHRIS LEE (2013), Tel. (07980) 928708

VETERANS FOOTBALL

MARTIN BERRY (2015), Tel. (01268) 478287 or (07828) 119562

Accountants and Auditors

RICKARD LUCKIN, Chartered Accountants,
Aquila House, Waterloo Lane, CHELMSFORD, CM1 1BN

Solicitors

GEPP & SONS, 58 New London Road, CHELMSFORD, CM2 0PA

DIRECTIONS TO THE COUNTY OFFICE

Situated towards the north of Chelmsford, just off Junction 19 of the A12 near Boreham, the office houses both the Development and Governance Teams. The office is open for all your grassroots football queries between 9:00am and 5:00pm, Mondays to Fridays.

By Road (From the North): Take the A12 (South) until you reach the 'Stansted, Springfield, Boreham, Services' turn off (Junction 19) and follow the signs to 'Chelmer Village, TA Centre, Springfield'. Take the second exit from the roundabout into Colchester Road (Royal Mail's depot will be on the left-hand side). Bearing left, go straight over the next roundabout which has Sainsbury's on the right-hand side. At the next roundabout you will see Chelmsford Business Park to your left - which you can turn into - then take the second right-hand turn. The County Office will then become visible, so take the first right into the visitors' car park.

By Road (From the South): Take Junction 28 off the M25, which will take you to the A12 (North). Carry on until you reach the 'Stansted, Springfield, Boreham Services' exit at Junction 19 – NOT the first Chelmsford exit. Follow the signs to 'Chelmer Village, TA Centre, Springfield'. Take the second exit from the roundabout into Colchester Road (Royal Mail's depot will be on the left-hand side). Bearing left, go straight over the next roundabout which has Sainsbury's on the right-hand side. At the next roundabout you will see Chelmsford Business Park to your left - which you can turn into - then take the second right-hand turn. The County Office will then become visible, so take the first right into the visitors' car park.

By Road (From the West): Take the A414 (East) and continue on this road, following the signs to Chelmsford until you reach the Widford Industrial Estate roundabout. Take the first exit and, at the second roundabout, take the second exit. At the next roundabout, take the second exit (the Miami Hotel will be on your right). Continue, passing Chelmsford College, and go straight on at the next roundabout. Progress to the Army & Navy roundabout and take the second exit following the signs to 'Springfield, Chelmer Village' - you are now on Chelmer Road (B1137). At the next roundabout, take the first exit, following signs to Springfield via the next slip road. From here, follow the signs to 'Chelmsford Business Park'. At the third roundabout you encounter, you will see Chelmsford Business Park to your right, which you can turn into before taking the second right-hand turn and another into the visitors' car park.

By Road (From the East): Take the A414 (Maldon Road) and follow the signs to Chelmsford. At the junction with the A12, take the A12 (North) and follow the signs to Chelmsford. Carry on until you reach the 'Stansted, Springfield, Boreham Services' exit at Junction 19 – NOT the first Chelmsford exit. Follow the signs to 'Chelmer Village, TA Centre, Springfield'. Take the second exit from the roundabout into Colchester Road (Royal Mail's depot will be on the left-hand side). Bearing left, go straight over the next roundabout which has Sainsbury's on the right-hand side. At the next roundabout you will see Chelmsford Business Park to your left - which you can turn into - then take the second right-hand turn. The County Office will then become visible, so take the first right into the visitors' car park.

By Rail or Bus: The nearest station is Chelmsford, which is between 3.2 and 3.6 miles from the County Office. There is a taxi rank outside the back entrance, or a bus station outside the front entrance (under the viaduct bridge). Services 71, 71A, 71X and H2 are the preferable buses to catch. Alight at the 'TA Centre' stop on Colchester Road, then head towards the mini roundabout and turn right. After a few steps, the County Office should become visible on your right.

BOARD AND EXECUTIVE COUNCIL MEETINGS FOR SEASON 2017/18

Board Meetings: 15th August, 12th September, 10th October, 14th November, 12th December, 9th January, 13th February, 13th March, 10th April, 15th May.

Executive Council Meetings: 29th September, 1st December, 23rd February, 25th May.

Annual General Meeting: Thursday 7th June.

INFORMATION FOR CLUB AND COMPETITION SECRETARIES

**CLUBS PLEASE NOTE: AFFILIATION DETAILS FOR THE 2018/19 SEASON WILL BE
DISPATCHED IN THE WEEK BEGINNING 14th MAY 2018
(CONTACT THE COUNTY OFFICE IF YOURS FAIL TO ARRIVE)**

GROUP REPRESENTATIVES

Your Group Representatives can usually answer any queries that you may have, or you can telephone the County Office between 9:00am and 5:00pm Monday to Friday. When telephoning any county official at their residence, please restrict calls to no later than 1:00pm on Sundays.

CLUB DETAILS

Please check your details in this handbook and, if incorrect, notify the County Office immediately. If, during the season, there are any changes, it is important these are also notified immediately.

COUNTY CUP COMPETITIONS

All matters connected with the County Cup competitions should be addressed to the Competitions Department at the County Office. **The deadline for County Cup entries for 2016/17 is 1st July 2017.** This will be strictly adhered to.

COUNTY CUP MATCH OFFICIAL FEES 2017/18

BBC Essex Senior Cup

All Rounds (including Quarter-Finals): Referee: £50+travel, Assistants (where appointed): £30+travel
Semi-Finals: Referee: £50+travel, Assistants (where appointed): £30+travel
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel
BBC Essex Saturday Premier Cup

All Rounds (including Quarter-Finals): Referee: £45, Assistants (where appointed): £28

Semi-Finals: Referee: £40+travel, Assistants (where appointed): £25+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Saturday Junior Cup, Saturday Junior Trophy, Saturday Veterans Cup

All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25
Semi-Finals: Referee: £35+travel, Assistants (where appointed): £20+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Sunday Premier Cup, Sunday Junior Cup, Sunday Junior Trophy, Sunday Veterans Cup

All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25
Semi-Finals: Referee: £35+travel, Assistants (where appointed): £20+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Tolleshunt D'Arcy Memorial Cup

All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25
Semi-Finals: Referee: £40+travel, Assistants (where appointed): £25+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

BBC Essex Women's Cup, Women's Trophy

All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25
Semi-Finals: Referee: £35+travel, Assistants (where appointed): £20+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Pelly Under 18s Cup, Girls Under 18s Cup

All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25
Semi-Finals: Referee: £35+travel, Assistants (where appointed): £20+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Cassels Under 16s Cup, Rosser Under 15s Cup, Girls Under 16s Cup

All Rounds (including Quarter-Finals): Referee: £33, Assistants (where appointed): £20
Semi-Finals: Referee: £28+travel, Assistants (where appointed): £15+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Andrews Under 14s Cup, Cordell Under 13s Cup, Girls Under 14s Cup

All Rounds (including Quarter-Finals): Referee: £30, Assistants (where appointed): £18
Semi-Finals: Referee: £25+travel, Assistants (where appointed): £13+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Under 12s Cup

All Rounds (including Quarter-Finals): Referee: £25, Assistants (where appointed): £13
Semi-Finals: Referee: £20+travel, Assistants (where appointed): £12+travel.
Final: Referee: souvenir+travel, Assistants (where appointed): souvenir+travel

Where applicable, travelling expenses are 25p per mile.

SANCTIONED LEAGUE MAXIMUM REFEREE FEES 2017/18

Step 7 Divisions: Referee: £40, Assistants (where appointed): £25
All other open-age and 18s: Referee: £35, Assistants (where appointed): £20
Under 15s and 16s: Referee: £28, Assistants (where appointed): £15
Under 13s and 14s: Referee: £25, Assistants (where appointed): £15
Under 11s and 12s: Referee: £20, Assistants (where appointed): £12
Mini-Soccer: Referee: £12, Assistants (where appointed): £10

Unless otherwise sanctioned, leagues are only permitted to appoint assistant referees to cup semi-final and final matches.

RULE 11

Clubs are reminded of their responsibilities to the association for the conduct of their players, supporters and spectators and for dealing with any correspondence within the stipulated 14-day period. Players and officials need to understand that misconduct towards a referee off the field of play will be dealt with in the same way as if the offence were committed on the field.

PAYMENTS

The players' club is initially responsible for payment of any disciplinary fines, costs or administrative charges imposed.

PERMISSION IS REQUIRED TO

Make a ground collection on behalf of any individual or object (apart from club funds); play a charity match; pay for medical attendance upon a player; make a presentation to an injured player; organise a small-sided competition.

MATCHES BETWEEN SCRATCH TEAMS

The Football Association have decided matches between unaffiliated teams, on grounds on which affiliated clubs play, are prohibited. Clubs are advised that managers and registered players should not play in matches in which unregistered players take part.

CLAIMS, COMPLAINTS OR APPEALS

Claims or complaints are dealt with under Rule 13, whilst appeals against a decision of a league or competition are covered under Rule 14.

SPECIMEN CLUB RULES

A copy of specimen club rules can be obtained from the County Office.

CUP FINAL TICKETS

Please note that applications for FA Cup Final tickets must be received between 1st January 2018 and 14th January 2018 ON THE FORM PROVIDED elsewhere in this section.

BENEVOLENT FUND

The association appeal to all clubs to become annual subscribers to this fund. Donations should be forwarded to: The County Office, Springfield Lyons Approach, Chelmsford, CM2 5LB.

MATCHES AGAINST CONTINENTAL OPPOSITION

Permission to play these matches, whether at home or abroad, can only be granted by The Football Association. All applications should be made to The Football Association at Wembley Stadium, PO Box 1966, London, SW1P 9EQ.

FA ACADEMY PLAYERS

Youth clubs are not permitted to sign players who are registered with an FA Premier League or Football League Academy Club. This is a Football Association rule that applies to all youth players. Clubs who are unsure whether a player is registered or not should check with the County Office. Scouts from Academy Clubs cannot give permission for academy registered players to play in youth league football.

THE FA CUP FINAL

Saturday 19th May 2018

APPLICATION FOR TICKETS BY AFFILIATED CLUBS AND COMPETITIONS

Application for allocation of tickets MUST be made on the form below

NOT BEFORE 1st JANUARY 2018 and NOT LATER THAN 14th JANUARY 2018

Conditions

1. No money or any other correspondence is to be sent with the application form
2. Applications will be acknowledged by E-Mail, where possible
3. No allocation will exceed two tickets and all are dependent upon allocation from The Football Association
4. Successful applicants will be notified by E-Mail, where possible

THE FA CUP FINAL

Saturday 19th May 2018

APPLICATION FOR TICKETS BY AFFILIATED CLUBS AND COMPETITIONS

Name of Club **Affiliation Number**

Signed (Honorary Secretary)

Please return to: *The County Office, Springfield Lyons Approach, Chelmsford, CM2 5LB.*

OFFICE USE ONLY

Reference Number:

REFEREE MARKING SCHEME

The mark awarded by a club must be based on the Referee's overall performance. It is most important that the mark is awarded fairly and not based upon isolated incidents or previous games. The Referee's performance should be determined by the table below which should act as a guide for the overall mark which should fall within the mark range for each standard of performance.

Mark Range	Comment
100-86	The Referee demonstrated very accurate decision-making and controlled the game very well using management and communication skills effectively to add value to the game.
85-76	The Referee demonstrated accurate decision-making and controlled the game well using management and communication skills to contribute positively to the game.
75-61	The Referee demonstrated reasonably accurate decision-making and despite some shortcomings generally controlled the game well.
60 and below	The Referee demonstrated shortcomings in the accuracy of decision-making and control which affected the game.

**CLUBS PLEASE NOTE: AFFILIATION DETAILS FOR THE 2017/18 SEASON WILL BE
DISPATCHED IN THE WEEK BEGINNING 14th MAY 2018
(CONTACT THE COUNTY OFFICE IF YOURS FAIL TO ARRIVE)**

ASSOCIATION AWARDS

The Association Awards are for members parented to the Essex County Football Association.

AWARD OF MERIT: The nominee shall have given at least 40 years of outstanding honorary service to football in Essex, in any other capacity felt appropriate, not including playing, refereeing or managerial service, and who is approved by the Executive Council of the Essex County Football Association.

OUTSTANDING SERVICE AWARD: The nominee shall have given outstanding service to football in Essex over a minimum of 30 years as an administrator or referee or in any other capacity felt appropriate, not including playing or managerial service.

EXEMPLARY SERVICE AWARD: The nominee shall have given exemplary service to football in Essex over a minimum of 20 years as an administrator or referee or other capacity felt appropriate, not including playing or managerial service.

LONG SERVICE CERTIFICATE: The nominee shall have given at least ten years of service to football in Essex as an honorary secretary of an affiliated club or competition, a registered referee, or any other capacity felt to be appropriate, not including playing or managerial service.

Nominations for these Awards are to be received by the 1st April.

ESSEX COUNTY FA COMPETITION DATES

Rounds to be played on or before:

BBC ESSEX SENIOR CUP

First Round: by 2nd September 2017
Second Round: by 30th September 2017
Third Round: by 11th November 2017
Fourth Round: by 9th December 2017
Quarter-Finals: by 13th January 2018
Semi-Finals: by 10th February 2018
Final: 20th March 2018

BBC ESSEX SATURDAY PREMIER CUP

First Round: 7th October 2017
Second Round: 28th October 2017
Third Round: 18th November 2017
Fourth Round: 13th January 2018
Quarter-Finals: 3rd February 2018
Semi-Finals: 3rd March 2018
Final: 11th April 2018

ESSEX SATURDAY JUNIOR CUP

First Round: 30th September 2017
Second Round: 21st October 2017
Third Round: 11th November 2017
Fourth Round: 6th January 2018
Quarter-Finals: 10th February 2018
Semi-Finals: 10th March 2018
Final: 4th April 2018

ESSEX SATURDAY JUNIOR TROPHY

First Round: 30th September 2017
Second Round: 21st October 2017
Third Round: 11th November 2017
Fourth Round: 6th January 2018
Quarter-Finals: 27th January 2018
Semi-Finals: 24th February 2018
Final: 23rd March 2018

ESSEX SATURDAY VETERANS CUP

First Round: 14th October 2017
Second Round: 4th November 2017
Third Round: 25th November 2017
Quarter-Finals: 20th January 2018
Semi-Finals: 17th February 2018
Final: 28th March 2018

ESSEX SUNDAY PREMIER CUP

First Round: 24th September 2017
Second Round: 29th October 2017
Third Round: 26th November 2017
Fourth Round: 21st January 2018
Quarter-Finals: 18th February 2018
Semi-Finals: 11th March 2018
Final: 29th April 2018

ESSEX SUNDAY JUNIOR CUP

First Round: 1st October 2017
Second Round: 22nd October 2017
Third Round: 19th November 2017
Fourth Round: 7th January 2018
Quarter-Finals: 4th February 2018
Semi-Finals: 25th February 2018
Final: 8th April 2018

ESSEX SUNDAY JUNIOR TROPHY

First Round: 1st October 2017
Second Round: 22nd October 2017
Third Round: 19th November 2017
Fourth Round: 7th January 2018
Quarter-Finals: 11th February 2018
Semi-Finals: 4th March 2018
Final: 6th April 2018

ESSEX SUNDAY VETERANS CUP

First Round: 15th October 2017
Second Round: 12th November 2017
Quarter-Finals: 7th January 2018
Semi-Finals: 4th February 2018
Final: 25th March 2018

BBC ESSEX WOMEN'S CUP

First Round: 17th September 2017
 Second Round: 15th October 2017
 Third Round: 19th November 2017
 Quarter-Finals: 21st January 2018
 Semi-Finals: 18th February 2018
 Final: 29th March 2018

ESSEX WOMEN'S TROPHY

First Round: 15th October 2017
 Second Round: 19th November 2017
 Quarter-Finals: 21st January 2018
 Semi-Finals: 18th February 2018
 Final: 8th April 2018

ESSEX PELLY UNDER 18s CUP

Preliminary Round: 17th September 2017
 First Round: 1st October 2017
 Second Round: 15th October 2017
 Third Round: 19th November 2017
 Fourth Round: 21st January 2018
 Quarter-Finals: 25th February 2018
 Semi-Finals: 11th March 2018
 Final: 25th April 2018

ESSEX CASSELS UNDER 16s CUP

Preliminary Round: 17th September 2017
 First Round: 8th October 2017
 Second Round: 5th November 2017
 Third Round: 26th November 2017
 Fourth Round: 7th January 2018
 Quarter-Finals: 28th January 2018
 Semi-Finals: 4th March 2018
 Final: 18th April 2018

ESSEX ROSSER UNDER 15s CUP

First Round: 24th September 2017
 Second Round: 15th October 2017
 Third Round: 19th November 2017
 Fourth Round: 21st January 2018
 Quarter-Finals: 25th February 2018
 Semi-Finals: 11th March 2018
 Final: 22nd April 2018

ESSEX ANDREWS UNDER 14s CUP

First Round: 17th September 2017
 Second Round: 8th October 2017
 Third Round: 12th November 2017
 Fourth Round: 7th January 2018
 Quarter-Finals: 28th January 2018
 Semi-Finals: 4th March 2018
 Final: 22nd April 2018

ESSEX CORDELL UNDER 13s CUP

First Round: 17th September 2017
 Second Round: 1st October 2017
 Third Round: 5th November 2017
 Fourth Round: 26th November 2017
 Quarter-Finals: 14th January 2018
 Semi-Finals: 4th February 2018
 Final: 25th March 2018

ESSEX UNDER 12s CUP

First Round: 24th September 2017
 Second Round: 8th October 2017
 Third Round: 12th November 2017
 Fourth Round: 26th November 2017
 Quarter-Finals: 14th January 2018
 Semi-Finals: 4th February 2018
 Final: 15th April 2018

ESSEX UNDER 18s GIRLS CUP

First Round: 8th October 2017
 Quarter-Finals: 5th November 2017
 Semi-Finals: 28th January 2018
 Final: 18th March 2018

ESSEX UNDER 16s GIRLS CUP

First Round: 8th October 2017
 Second Round: 5th November 2017
 Quarter-Finals: 26th November 2017
 Semi-Finals: 21st January 2018
 Final: 18th March 2018

ESSEX UNDER 14s GIRLS CUP

First Round: 8th October 2017
 Second Round: 5th November 2017
 Quarter-Finals: 26th November 2017
 Semi-Finals: 28th January 2018
 Final: 15th April 2018

AWARDS AND COMPETITION RESULTS 2016/17**FA COMMUNITY AWARDS PRESENTED BY McDONALD'S**

Best Inclusive Project: SheCanPlay

Coach of the Year: Marc Stephen (*Chelmsford City Girls FC and Meadow Youth FC*)

FA Charter Standard Club: Uplands Rangers FC

FA Charter Standard Community Club: Hawkwell Athletic FC

FA Charter Standard Development Club: Collier Row FC

Outstanding Contribution to Community Football: Craig Leverington (*Hawkwell Athletic FC*)

Young Volunteer of the Year: James Cole (*Maldon Saints YFC*) (*also a regional winner*)

FA Charter Standard League: Brentwood Community Football Alliance (*also a regional winner*)

GROUNDSMAN OF THE YEAR: Gordon Harvey (*Southminster St Leonard's FC*)

FOOTBALL FUTURES

Male Football Futures Member of the Year: Alexander Cassar

Male Football Futures Member of the Year: Lucy Brown

FAIR PLAY

Girls' Under 7s-11s: Rayleigh Girls Under 11s (Hawks)

Girls' Under 12s-18s: Springfield Under 12s

Women: Walden Ladies

Men's Saturday: Horndon

Men's Sunday: Stone Island

Chairman's Award for Outstanding Service: Michael Watson (*Southend Soccability FC*)

LONG SERVICE CERTIFICATE (10 YEARS)

Aaron Hayden (Hatfield Pevereil FC)
Barbara Dawson (Southend Borough Combination Veterans League)
Daniel Coyle (FC Clacton)
Jan Walker (Silver End Ladies FC)
Michael Watson (Southend Soccability FC)
Michelle Smith (Walden Ladies FC)
Mick Collins (Frinton & Walton YFC)
Nick Crickmar (Royal Falcons FC)
Paul Hever (Referee)
Sheryl Macrae (Southend Sunday League and Southend Borough Combination Veterans League)
Tony Medlock (Leytonstone United FC and Hornchurch Tigers FC)

EXEMPLARY SERVICE (20 YEARS)

Barry Tolhurst (Referee)
Andrew Snell (Referee and Referee Tutor)
Peter Harris (Southend & District Junior League)
Colin Smith (Referee)
Harry Paffett (Referee)
Adrian Amey (Referee and Harlow Referees Association)
Steve Gleeson (Referee Instructor, Referee Assessor, Harlow Referees Association and Essex Referees Association)
Ian Marshall (Ridgeway Rovers FC)

OUTSTANDING SERVICE (30 YEARS)

Anthony Darke (Referee)
Leslie Fordman (Wheatleys FC, Southend Borough Combination Veterans League)
Michael Machin (Chelmsford Youth League)
Adam Maine (Pope & Smith Chelmsford Sunday League)
David Parker (Referee)
Martin Smith (Pope & Smith Chelmsford Sunday League)
Thomas Classick (Referee)
Brian Harris (Referee)

AWARD OF MERIT (40 YEARS)

Brian King (Ramsden YMCA FC, Mid Essex League, Billericay Town FC, Bill Spurgeon Invitation Charity Cup, Burnham & District Charity Cup)
Albert Lant (Concord Rangers FC)

REPRESENTATIVE SQUADS 2016/17

Key: EAC - East Anglian Counties Championship, FACYC - FA County Youth Cup

UNDER 18s

Manager: Graham Hall

London (Home, Friendly) **Won 2-0**

Thursday 15th September at Barking FC, 7:30pm

Suffolk (Home, EAC) **Won 3-1**

Thursday 29th September at Stanway Rovers FC, 7:30pm

Herefordshire (Away, FACYC1) **Won 1-0**

Sunday 9th October at Bromyard Town FC, 3:00pm

Cambridgeshire (Away, FACYC2) **Won 3-0**

Friday 4th November at Histon FC, 7:45pm

Sussex (Home, FACYC3) **Lost 1-2**

Saturday 10th December at the Len Forge Centre, 2:00pm

Hertfordshire (Away, EAC) **Drew 2-2**

Thursday 9th February at Letchworth County Ground, 7:45pm

Bedfordshire (Home, EAC) **Lost 2-3**

Thursday 9th March at AFC Hornchurch, 7:45pm

Cambridgeshire (Away, EAC) **Won 5-1**

Thursday 16th March at Soham Town Rangers FC, 7:45pm

Norfolk (Home, EAC) **Lost 1-4**

Thursday 20th April at Coggeshall Town FC, 7:30pm

	P	W	D	L	F	A	GD	Pts
Norfolk	5	4	0	1	20	4	16	12
Suffolk	5	3	0	2	9	8	1	9
Essex	5	2	1	2	13	11	2	6*
Hertfordshire	4	1	1	2	6	9	-3	4
Cambridgeshire	4	1	1	2	6	12	-6	4
Bedfordshire	5	1	1	3	8	18	-10	4

*adjustment made

UNDER 16s

Manager: Matt Double, Paulo Preston and Matt Hall

Middlesex (Home, SEC) **Lost 0-1**

Sunday 6th November at Aveley FC, 2:00pm

Kent (Away, SEC) **Lost 2-3**

Thursday 17th November at Corinthian FC, 7:30pm

Sussex (Away, SEC) **Lost 2-5**

Sunday 29th January at Lancing FC, 5:00pm

London (Away, SEC) **Lost 1-3**

Sunday 5th February at Tooting & Mitcham United FC, 1:00pm

Amateur Football Alliance (Home, SEC) **Lost 0-1**

Thursday 6th April at Aveley FC, 7:00pm

	P	W	D	L	F	A	GD	Pts
Amateur Football Alliance	5	4	0	1	11	6	5	12
Middlesex	5	3	1	1	8	6	2	10
Kent	5	3	0	2	11	10	1	9
London	5	2	1	2	12	10	2	7
Sussex	5	2	0	3	9	11	-2	6
Essex	5	0	0	5	5	13	-8	0

WOMEN

Manager: Kim Coster

Suffolk (Away, EAC) **Lost 3-4**

Thursday 20th October at Brantham Athletic FC, 7:30pm

Kent (Home, EAC) **Drew 1-1**

Thursday 3rd November at AFC Hornchurch, 7:30pm

Hertfordshire (Home, EAC) **Won 3-0**

Thursday 2nd March at Aveley FC, 7:45pm

	P	W	D	L	F	A	GD	Pts
Kent	3	2	1	0	14	5	9	7
Suffolk	3	2	0	1	10	11	-1	6
Essex	3	1	1	1	7	5	2	4
Hertfordshire	3	0	0	3	4	14	-10	0

COUNTY CUP FINALS 2016/17

BBC Essex Senior Cup

Chelmsford City 1-0 East Thurrock United

Tuesday 28th March 2017, 7:45pm at Colchester United FC

BBC Essex Saturday Premier Cup

Catholic United 1-0 Harold Wood Athletic

(Catholic United fielded an ineligible player; trophy awarded to Harold Wood Athletic)

Wednesday 29th March 2017, 7:45pm at Thurrock FC

Saturday Junior Cup

May & Baker Eastbrook Community Reserves 1-1 Wormingford Wanderers (aet, 4-3 pens)

Wednesday 5th April 2017, 7:45pm at Bowers & Pitsea FC

Saturday Junior Trophy

L MAC Spartans 2-0 St Clare's

Wednesday 22nd March 2017, 7:45pm at Aveley FC

Saturday Veterans Cup

Debden Sports Club 2-3 Little Thurrock Dynamos

Wednesday 15th March 2017, 7:45pm at Billericay Town FC

Sunday Premier Cup

Global 4-3 Parsloe Athletic (aet)

Sunday 30th April 2017, 10:30am at Concord Rangers FC

Sunday Junior Cup

Berry 2-1 Romford Elite

Sunday 2nd April 2017, 10:30am at Brightlingsea Regent FC

Sunday Junior Trophy

Leigh United Reserves 3-5 Wormingford Wanderers

Sunday 9th April 2017, 10:30am at Canvey Island FC

Sunday Veterans Cup

Staines United 1-1 Wheatleys (aet, 4-5 pens)

Sunday 19th March 2017, 3:00pm at Great Wakering Rovers FC

BBC Essex Women's Cup

Billericay Town 2-3 C & K Basildon (aet)

Thursday 13th April 2017, 7:30pm at AFC Hornchurch

Women's Trophy

Chelmsford City Reserves 0-8 Frontiers

Sunday 12th March 2017, 3:00pm at Saffron Walden Town FC

Pelly Under 18s Cup

Brentwood Town (Alliance) 0-2 Concord Rangers (EJA)

Wednesday 26th April 2017, 7:45pm at Stanway Rovers FC

Cassels Under 16s Cup

AFC Hornchurch 1-0 Billericay Town

Wednesday 19th April 2017, 7:45pm at Billericay Town FC

Rosser Under 15s Cup

Brentwood Town 0-2 Maldon & Tiptree (EJA)

Sunday 23rd April 2017, 3:00pm at Concord Rangers FC

Andrews Under 14s Cup

Braintree Town (EJA) 0-2 Dagenham & Redbridge

Sunday 23rd April 2017, 11:00am at Concord Rangers FC

Cordell Under 13s Cup

Braintree Town Youth (EJA) 2-0 Thurrock (EJA)

Sunday 19th March 2017, 11:00am at Great Wakering Rovers FC

Under 12s Cup

Canvey Island Youth (Whites) 1-0 Hornchurch Urchins Youth (Reds)

Sunday 26th March 2017, 11:00am at Burnham Ramblers FC

Under 16s Girls Cup

Leigh Ramblers 1-6 West Ham United

Sunday 12th March 2017, 11:00am at Saffron Walden Town FC

Under 14s Girls Cup

Billericay Town (Blues) 3-4 St Clare's

Sunday 26th March 2017, 2:30pm at Burnham Ramblers FC

Tolleshunt D'Arcy Memorial Cup

Heybridge Swifts 3-1 Hullbridge Sports

Tuesday 11th April 2017, 7:45pm at Heybridge Swifts FC

COUNTY CUP RULES

DEFINITIONS

(A) In these Rules:

“Affiliated Association” means an Association accorded the status of an affiliated Association under the Rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Club” means a Club for the time being in membership of the Competition and “Team” means a side from a Club especially where a Club provides more than one Team in a division in accordance with the Rules.

“Competition” means the Essex County Football Association Cup Competition.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules.

“Ground” means the ground on which the Club’s team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Player” means any Contract Player, Non Contract Player or other Player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means the Essex County Football Association Limited.

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the Rules of The FA.

“Team Sheet” means a form provided by the Competition on which the names of the Players taking part in a Competition match are listed.

“The FA” means The Football Association Limited.

“WGS” means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

(B) The Rules are taken from the Standard Code of Rules (the “Standard Code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.

(C) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 16.

(D) The Competition will be known as “The Essex County Football Association Cup Competition” (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.

(E) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.

NOMENCLATURE AND CONSTITUTION

2. (A) This Competition shall consist of teams of Clubs approved by the Essex County Football Association (the Association).

(B) All Clubs whose parent Association is the Essex County Football Association shall be eligible to enter the Competitions listed under Rule 12(A). Additionally, the Council may, at its discretion, accept an entry from any Club whose parent Association is another recognised Football Association and is in membership of the Essex County Football Association, provided the written assent of the parent Association and the Competition as defined in Rule 12(F) is given. The Council shall have the power to reject any entry as they see fit.

(C) All Senior affiliated Clubs at Step 6 and above whose Parent Association is the ECFA shall enter the Essex Senior Cup. Additionally, the Council may, at its discretion, accept an entry from any Senior Club whose Parent Association is another recognised Football Association and is in membership of the ECFA, provided the consent of the Parent Association and the Competition as defined in Rule 12(F) is given. Any Club in the Premier League or Football League desiring to be exempt from competing in the Essex Senior Cup shall, in lieu of competing, contribute the sum of £1,000 to the funds of the Association. The claim for exemption, together with the sum of £1,000, shall be forwarded to the ECFA office by the first day of July, previous to the season in which the Club claims exemption.

(D) In all Competitions it is expected matches will be played on grounds within the geographical County of Essex, as defined in Association Rule 1. Only in exceptional circumstances may permission be granted by the Council for matches to be played outside of this area.

(E) To enter the Saturday and Sunday Premier Cups, and the Women's Cup, the team's normal home ground must, as a minimum, have changing rooms, showers and toilet facilities.

ENTRY FEE, SUBSCRIPTION, DEPOSIT

3. (A) Applications by Clubs for admission to this Competition must be made in writing to the Association and must be accompanied by an Entry Fee, as decided by the Directors, on the form provided by the Association or by completing entry through the Whole Game System.

(B) The entry fee shall be payable on or before the 1st July in each year.

MANAGEMENT, NOMINATION, ELECTION

4. (A) The Officers of the Competition shall be determined by the Association Council (Council).

(B) All communications received from Clubs must be conducted through their Secretary.

POWERS OF MANAGEMENT

5. (A) The Council may appoint sub-committees and delegate such of their powers as they deem necessary.

(B) The Council shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rule 5(E), for all breaches of Rule a formal written charge must be issued to the Club concerned. The Club charged shall be given seven days from the date of notification of the charge to reply to the charge and given the opportunity to:-

- (i) Accept or deny the charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the Council at a personal hearing.

All fines levied shall be in accordance with the Fines Tariff. The maximum fine permitted for any breach of a Rule is £250 (£100 for Youth and Girls Competitions) and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

(C) All decisions of the Council shall be final and binding, subject to the right of appeal to the Board of Appeal in accordance with Rule 16.

Decisions of the Council must be notified in writing to those concerned within ten days.

(D) A Club must comply with an order or instruction of the Council, and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Council.

(E) All fines and charges are payable forthwith and must be paid within 21 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within 14 days will result in the Club being placed under sine die suspension until such time as the outstanding fines are paid..

(F) The business of the Competition as determined by the Council may be transacted by electronic mail or facsimile.

(G) No participant under the age of 18 can be fined.

ANNUAL GENERAL MEETING

6. Not in Use.

AGREEMENT TO BE SIGNED

7. The Club shall confirm they shall conform to the Rules and Regulations and to accept, abide by and implement the decisions of the Council, by completing the form provided for entry to the Competition or by completing entry through the Whole Game System.

QUALIFICATION OF PLAYERS

8. (A) Contract players are permitted to play in the Essex Senior Cup Competition. A contract player may only play for the Club that holds his contract.

In all competitions except the Senior Cup, contract players are not permitted to play in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

(B) A player is one who, being in all other respects eligible, is a bona fide member of the Club and [i] in the case of a player under written contract, is registered with The Football Association, or [ii] in the case of a player without a written contract, is registered for the Club with the League in which the Team competes, in the current season.

For all Senior Cup matches, up to and including the Semi-Final tie, all registrations must have been received by the League and/or The Football Association by 12:00 noon on the day prior to the date of the match. In order to be eligible for the final tie, players must have been correctly registered and eligible for the Semi-Finals round of the Competition.

In all other Competitions:

Preliminary and First Rounds: Each player shall be registered with the appropriate Saturday/Sunday Competition as defined in Rule 12(F) at least seven days prior to the date of the match.

Second Round: Each player must be registered with the appropriate Saturday/Sunday Competition as defined in Rule 12(F) at least fourteen days prior to the date of the match.

Third and Subsequent Rounds: Each player shall be registered with the appropriate Saturday/Sunday Competition as defined in Rule 12(F) for at least fourteen days and played in at least two matches in ANY sanctioned Competition for said team prior to the date of the match, during the current season.

In all competitions except the Senior Cup, in the case of a postponed or replayed tie, only those players who were eligible on the date originally fixed for the round shall be allowed to play, with the proviso that players who were eligible on the original date and who subsequently become disqualified within the terms of this Rule, shall not be permitted to play. Likewise a player who has been suspended may, if otherwise qualified, play in postponed matches after the terms of their suspension has expired.

In all Competitions, in order to be eligible to play in the Final tie, players must have been correctly qualified for the Semi-Final round.

In all cases, onus shall be on the Club to produce evidence of registration, if required and requested by the Council.

(C) In the Veterans Competitions only players who have attained the age of 35 years will be eligible to play.

In the Youth & Girls Competitions:

U18s Pelly Cup - all players must be under 18 as at midnight on 31st August of the current season.

U16s Cassells Cup - all players must be under 16 as at midnight of 31st August of the current season.

U15s Rosser Cup - all players must be under 15 as at midnight of 31st August of the current season.

U14s Andrews Cup - all players must be under 14 as at midnight of 31st August of the current season.

U13s Cordell Cup - all players must be under 13 as at midnight of 31st August of the current season

U12s Cup - all players must be under 12 as at midnight of 31st August of the current season

U18s Girls Cup - all players must be under 18 as at midnight of 31st August of the current season.

U16s Girls Cup - all players must be under 16 as at midnight of 31st August of the current season.

U14s Girls Cup - all players must be under 14 as at midnight of 31st August of the current season.

In accordance with the foregoing qualifications a player under the age of 15 as at midnight on 31st August in the playing season must not play in a match where any other player is older or younger by 2 years or more.

(D) It shall be a breach of Rule for a player to play for more than one team in any Competition in the same season.

A player, who has played in the Women's Trophy, Junior Trophy, Junior Cup, or Premier Cup, may in the same season compete in a higher status Competition.

(E) Saturday Premier Cup: A player is disqualified from playing in the Competition if, in the current season, he has played in more than eight (8) matches for a recognised First Team of a Club at Step 6 of the National League System or above.

Saturday Junior Cup, Saturday Junior Trophy and Saturday Veterans Cup: A player is disqualified from playing in these Competitions if he has played in:

- (i) More than four (4) matches for a recognised first team of a Club at Step 6 of the National League System or above, or any senior representative match, in the current season.
- (ii) The Essex Senior Cup, Saturday Premier Cup, or any other County Association Senior, Saturday Intermediate or Saturday Premier Cup in the current season.

A player is further disqualified from playing in the Saturday Junior Trophy if he has played in the Saturday Junior Cup, in the current season.

(F) Sunday Competitions: Players who have played in the Sunday Premier Cup may not play in the Sunday Junior Cup or Sunday Junior Trophy, in the same season. A player is further disqualified from playing in the Sunday Junior Trophy if, in the same season, he has played in the Sunday Junior Cup.

(G) Not in use.

(H) Youth Competitions: No player registered with a FA Premier League or Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will be permitted to play in this Competition. Details of the Youth Development Rules are published on the FA web site.

(I) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Council.

(J) Any team playing an ineligible player may be fined and the team shall be removed from the Competition.

If, upon a protest raised from a Club or otherwise, the Council has doubt as to the qualification of a player taking part in the Competition, it shall have the power to call upon such player and/or Club of which he/she is a member, or for which he/she played, to prove that he/she is qualified according to Rule 8. Failing satisfactory proof, the Council may disqualify the player and fine the Club and shall remove the Club from the Competition. In the Youth and Veterans Competitions, in the event of a protest being lodged under the age clause, the player concerned must produce the necessary birth certificate or other official documents, as appropriate.

(The following Clause applies to Competitions involving players in full-time secondary education):

(K) (i) Priority must be given at all times to school and school organisations activities.

(ii) The availability of children must be cleared with the Head Teachers (except for Sunday Leagues).

(iii) To play open age football the player must have achieved the age of 16.

(L) In all Youth and Girls Competitions, Identity cards with current photo, duly endorsed by the respective leagues, must be exchanged before the commencement of the match and returned within 10 minutes of the conclusion of the match. Any club in default may be fined in accordance with the Fines Tariff.

If a Club does not have all or some of the Registration ID cards a protest must be lodged in accordance with Rule 15 for adjudication by the Council. If any irregularity is found, the matter will be dealt with by the Council as provided by the Rules of this Competition on player eligibility (Rule 8).

(M) A player recalled, at any time prior to the date of the Round, to his original Club from temporary (loan) transfer, in accordance with the terms of the loan agreement, may represent his original Club. Such player may only play in postponed and replayed matches if he had been recalled in time for the first match.

CLUB COLOURS. CLUB NAME

9. (A) In all Competitions, where the colours of the competing Clubs are similar, the away Club shall change, unless otherwise mutually agreed.

In the final tie, if the colours of the two competing teams are similar, both Clubs shall change. In the event of the Clubs not agreeing upon the colours to be worn by their respective teams, the Council shall decide.

Advertising may be worn on players' shirts where previously sanctioned by the Association.

(B) In all Competitions, numbered shirts shall be worn, which must be easily readable and recognisable. No two of the teams' shirts shall bear the same number. Teams failing to comply with this rule shall be fined in accordance with the Fines Tariff.

PLAYING SEASON. CONDITIONS OF PLAY TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

10. (A) In all Competitions, except the Senior Cup, the Council shall determine the dates and times of when the matches shall be played. If the ground of the home Club is not available on the prescribed date, the choice of ground shall transfer to the away Club. In the Saturday Premier Cup, alternative dates may be arranged by the Clubs, in liaison with the Cup Officer. These may include a midweek date, if all parties mutually agree, before the fixed date.

In the Senior Cup, the Council shall determine the dates for the completion of the ties. The dates for the playing of ties up to and including the semi-finals will be mutually agreed between the two competing Clubs and are to be arranged by the date determined by the Council. The Essex County FA must have at least seven days' notice of the arranged date. The mutually agreed dates will be telephoned to the Competitions Department as soon as they have been arranged and then confirmed IN WRITING by both Clubs within three days of receiving the draw. If Clubs are unable to mutually agree on a date for the playing of the tie, the Competitions Department must be informed at once, when they will set a date for the tie to be played.

(B) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

A Club shall not be able to select a ground other than that which it is accustomed to play, without the consent of the Cup Officer.

Football Turf Pitches (3G Artificial Pitches) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be on the FA's register and must be tested (by an accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register. The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(K).

In accordance with the Laws of the Game, the responsibility for ensuring that the appurtenances are fitted shall be that of the Club on whose ground the game is played. A fine in accordance with the Fines Tariff shall be imposed if the appurtenances are not provided, or if they are not fitted to the satisfaction of the Referee. Goal nets must be provided. The absence of the appurtenances shall not prevent the match being played.

If a Club has any concerns over the fitness of the ground they may appeal to the Council within three days of the receipt of the official intimation of the draw. Should the appeal be upheld, the Council shall order the match to be played on the ground of the appealing Club, if suitable, otherwise on a neutral ground. If the appeal be not sustained the complaining Club may be called upon to pay the expenses incurred in deciding to appeal. Each Club must take precaution to keep its ground in playable condition. If the Cup Officer is satisfied the ground of a Club drawn at home will not be fit for play, they may order the tie to be played on the ground of the opposing Club, or any other ground that is available. The home Club will, in these circumstances, meet any cost in connection with the use of a neutral pitch. All Clubs in all Competitions are required to provide adequate changing facilities.

Where a match is played on the ground of the second drawn team, they will be deemed to be the Home Club and shall be responsible for meeting the ground costs.

(C) In the Senior Cup the duration of each match shall be ninety (90) minutes, two equal periods of forty-five (45) minutes. If at the expiration of this period, the scores are equal, the result of the match shall be determined by the taking of kicks from the penalty mark in accordance with procedure adopted by the International Football Association Board.

(D) In all Adult Competitions, the duration of each match shall be ninety (90) minutes, two equal periods of forty-five (45) minutes or, except in the semi-final and final ties, by agreement between the competing teams, a short period of eighty (80) minutes, two equal periods of forty (40) minutes. Any such agreement must be decided prior to the commencement of the match.

If, at the expiration of this period, the scores are equal, extra time of thirty (30) minutes will be played, two equal periods of fifteen (15) minutes. If, in the opinion of the Referee, the light or other conditions will not permit the full playing time to be played, then the extra time period can be shortened to twenty (20) minutes, two equal periods of ten (10) minutes. If the scores remain equal at the end of extra time, the result of the match shall be determined by the taking of kicks from the penalty mark in accordance with procedure adopted by the International Football Association Board.

(E) The duration of play for:

The Pelly U18s Cup shall be forty-five (45) minutes each way. Extra time if required shall be fifteen (15) minutes each way.

The Cassells U16s, Rosser U15s and Girls U16s Cups shall be forty (40) minutes each way with extra time, if required, of ten (10) minutes each way.

The Andrews U14s, Cordell U13s and Girls U14s Cups shall be thirty-five (35) minutes each way with extra time, if required, of ten (10) minutes each way.

The U12s Cup shall be thirty (30) minutes each way with extra time, if required, of ten (10) minutes each way.

For all youth ties if, in the opinion of the Referee, light or conditions will not permit the playing of the stated normal duration of the game, playing times may be reduced by ten (10) minutes each way. If, after the playing of extra time, the scores remain equal, the result of the match will be decided by the taking of kicks from the penalty mark in accordance with procedure adopted by the International Football Association Board.

(F) Whenever extra time is necessary it must be started and completed, as detailed in Rule 10 (D) and (E).

(G) Kick-off times for the Saturday Competitions shall be: during November, December and January, 1:30pm, all other months, 2:00pm. Kick-off times for men's Sunday Competitions shall be 10:30am. Kick-off for the Women's Cup and Trophy shall be 1:30pm. If Clubs mutually agree, the kick-off may be changed. The Cup Group Officer is to be advised of the new time by the home Club.

Kick-off times for the Youth and Girls Competitions shall be mutually agreed by the two Clubs and shall be between 10:00am and 2:00pm. The Cup Group Officer must be informed of the kick-off time by the home Club. Should there be a dispute over kick-off time, the Cup Group Officer shall be sole arbiter.

Matches may be played either partly or wholly under floodlights, kick off, in the case of Saturday matches at 3:00pm or in the case of midweek matches at 7:30pm, unless mutually agreed otherwise.

(H) Referees must order matches to commence at the appointed time and must report all late starts to the Competition. Any team causing a match to kick-off late shall be fined in accordance with the Fines Tariff. If the allotted time for the match cannot be played, due to the late arrival of one team, the Club at fault shall forego choice of ground for the replay, unless the Committee order to the contrary.

(I) In the Senior Cup the home Club shall supply to the Referee, in his dressing room, for his approval prior to kick-off at least three match balls conforming to the Laws of the Game.

In all other Competitions, the home Club shall supply to the Referee, in his dressing room, for his approval prior to kick-off at least two match balls conforming to the Laws of the Game.

Teams failing to comply with this rule shall be fined in accordance with the Fines Tariff.

(J) In all Competitions, excluding the Senior Cup, matches MUST be played on the scheduled date for the fixture or, with the agreement of the Cup Officer, may be brought forward. No match will be postponed without the prior authority of the Cup Officer, as stated on the draw sheet. The appointed Cup Group Officer will have the authority to order a change of match date, ground, kick-off time or team colours for any fixture.

The relevant Cup Officer shall, at least seven days before the dates prescribed for the ties to be played, where possible, send to all Clubs concerned details of the draw together with a result sheet.

(K) The home Club shall give notice of the full particulars of the location of, and access to, the ground, match date and time of kick-off and Club colours to the Secretary of the opposing Club, Match Officials, and ECFA Council Member, where appointed, at least five clear days prior to the date of the match. In the Senior Cup, the home Club shall also confirm admission charges for the match. If not so provided, the away Club and match officials shall seek such details and report the circumstances to the Competition.

In the Senior Cup, the away Club shall, when confirming the match, send, not later than five days before the scheduled date of the tie, a list of probable players who will represent the Club in team list order for inclusion in the matchday programme.

Any Club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the Cup Officer, the Secretary of the opposing Club, the match officials and the ECFA Council Member, where appointed.

Any Club failing to comply with Rule 10(K) shall be liable to a fine in accordance with the Fines Tariff.

(L) Not in use.

(M) In all Competitions, providing that both teams have a minimum of eight players ready to play, one of whom is the goalkeeper, the Referee shall order the match to commence at the appointed time or as soon as possible thereafter.

In the event of a Club starting the match in the Senior Cup, with less than eleven players, they shall be liable for a fine in accordance with the Fines Tariff.

(N) All Competitions shall be decided on an elimination basis. The Council shall have power to decide whether the entrants shall be seeded and/or grouped and the stage at which such seeding and groupings shall cease to apply. The Council shall make draws for each Competition by drawing the names of the entrants in pairs, each pair being termed a "tie". In each tie the Club first drawn is referred to in these rules as the "home" Club, and shall have the choice of ground, unless mutually agreed by the Cup Officer, and the second drawn Club as the "away" Club. The Club winning the tie shall proceed to the next stage.

Where possible, the Council will use the Policy of regionalising the first two rounds of the Saturday Junior Cup, Saturday Junior Trophy, Saturday Veterans Cup, Sunday Junior Cup, Sunday Junior Trophy, Sunday Veterans Cup, Pelly U18 Cup, Cassels U16 Cup, Rosser U15 Cup, Andrews U14 Cup, Cordell U13 Cup, and the U12 Cup Competitions.

(O) In all Competitions, in the event of any match not being played or if it is abandoned (i.e. where full ordinary time has not been played or the prescribed period of extra time has not been started or completed or a prescribed penalty Competition has not been played), both Clubs and the Referee concerned shall send a report of the circumstances to the Cup Officer with any claims for expenses arising from the match, to reach him not more than seventy-two (72) hours after the time fixed for the match.

If the reports disclose that the engagement was not fulfilled due to circumstances over which neither competing team has control, the competing teams must make arrangements for the match to be played not later than seven days after the date fixed for the match, unless otherwise ordered by the Council or Sub-Committee. Where it is to the advantage of the Competition and the Clubs involved agree, the Council shall also be empowered to order the score at the time of an abandonment to stand. If a match is postponed or abandoned in ordinary time, the choice of ground shall be that of the home Club. If a match is abandoned when extra time has not been started or has not been completed, the choice of ground shall transfer to the away Club.

If the reports disclose that one or both competing teams were at fault in not fulfilling their engagement, the defaulting team(s) shall be fined in accordance with the Fines Tariff.

The Council shall decide whether the defaulting team(s) shall be expelled from the Competition and to what extent the claims for expenses by a non-defaulting team shall be met by their opponents.

The Council shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Council shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Council are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Council shall be empowered to remove both teams from the Competition. No fine(s) can be applied by the Council for an abandoned match.

The Council shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(J) above. Where both teams were under suspension the game must be declared null and void.

(P) In all Competitions with the exception of the Senior Cup, Saturday Premier Cup and Women's Cup, a Club may at its discretion and in accordance with the Laws of the Game name 5 substitute players, all of whom may be used. A player who has been substituted during the match then becomes a substitute and may, in turn, replace another player at any time subject to the substitution being carried out in accordance with the Laws of the Game.

In the Senior Cup, Saturday Premier Cup and Women's Cup, a Club may at its discretion and in accordance with the Laws of the Game use 3 substitute players in any match whom may be selected from 5 players. A player substituted in any of these competitions shall take no further part in the match.

(Q) In the Senior Cup all competing teams will be supplied with team sheets, which shall be submitted to the Referee and to a representative of the opposing Club in the presence of the Referee in his dressing room not later than 45 minutes before the scheduled kick-off time. The Players names shall correspond with the numbers worn by the Players. The Referee shall report any Club that fails to comply with this section of the Rule, and any defaulting Club shall be fined in accordance with the Fines Tariff. Any Club that alters the composition of its team or changes the numbers of players after the team sheets have been handed over shall incur a fine in accordance with the Fines Tariff. Should any nominated player or substitute sustain an injury after the submission of the team sheet to the Referee and before kick-off, he may be replaced providing the Referee and opposing team are informed.

In all other Competitions, Teams are required to complete a triplicate Team/Result Sheet showing Surname, Forename and shirt number, in Block Capitals of participating players and substitutes. Prior to the Match: Both Teams to give a copy to your opponents, and one copy to the referee at least 5 minutes before the scheduled kick-off. This Team Sheet shall also show the name of the referee. Defaulting Clubs shall be reported and shall be fined in accordance with the Fines Tariff for each separate offence.

(R) A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

(S) The half time interval shall be of 10 minutes duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.

(T) Where a dugout and technical area is provided only named substitutes and a maximum of 3 officials of the club are allowed within the dug-out during the match. Only one person is allowed to stand in the technical area at any one time and then only to convey instructions to their team.

If there is no dug-out but there is a technical area only two persons are allowed to stand in that area at any one time and then only to convey instructions to their team.

If there is no dug-out or technical area then all persons must stay behind the barrier, if one exists, throughout the match.

Referees are asked to report any breach of the above on their Result Sheet

REPORTING RESULTS

11. (A) The Cup Officer, as stated on the draw sheet of the Competition, must receive within three days of the date played, the result of each Competition match in the prescribed manner. This must include the forenames and surname of the team players (in block letters) including substitutes, the result of the tie, and name and initials and marking of the Referee required by Rule 13.

(B) In all matches in the Senior Cup the home Club must notify the result of the match to the Cup Officer immediately after the end of the match. Clubs failing to comply with this rule will be fined in accordance with the Fines Tariff.

In all other Competitions, the Winning Club must communicate the result of the match via means as directed by the designated Cup Officer, between the stipulated times. Clubs failing to comply with this Rule will be fined in accordance with the Fines Tariff.

(C) Clubs failing to comply with rule 11(A) shall be fined and shall be subject to such additional fines and penalties as the Council or Sub-Committee may decide. If the tie is not played, a report giving the circumstances must be submitted by both Clubs to the Cup Officer, as stated on the draw sheet.

COMPETITION SPECIFIC INFORMATION

12. (A) The Competitions shall be as follows: Senior Cup, Saturday Premier Cup, Saturday Junior Cup, Saturday Junior Trophy, Sunday Premier Cup, Sunday Junior Cup, Sunday Junior Trophy, Women's Cup, Women's Trophy, Saturday Veterans' Cup, Sunday Veterans' Cup, Under 18s Pelly Cup, Under 16s Cassells Cup, Under 15s Rosser Cup, Under 14s Andrews Cup, Under 13s Cordell Cup, Under 12s Cup, Under 18 Girls Cup, Under 16 Girls Cup, Under 14 Girls Cup.
- (B) The Competitions will be competed for annually.
- (C) In all Competitions the Council may decline entry of any Club if it deems such a course desirable, or transfer such entry to an appropriate Competition. Any Club in the Junior Cup or Trophy Competitions who have two teams eligible to play in the same Competition shall be allowed to enter their higher status team in a higher status Competition, as long as they qualify for the Competition.
- (D) A team shall only be permitted to enter one Competition listed under rule 12(A). In the Youth and Girls Cup Competitions, Clubs may enter three teams in one Competition.
- (E) In the Adult Competition, any Club wishing to enter their Reserve or Third Team in a Competition must enter their First and Second teams, where applicable, into the relevant County Competition.
- (F) In cups (iii), (iv), (vi) and (vii), if the League reconstitutes after 1st July then any team affected may remain in the cup it entered.
- (i) Senior Cup - senior Clubs affiliated to the Association who participate at Step 6 of the National League System or above.
- (ii) Saturday Premier Cup - teams of Clubs who play in an affiliated league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (iii) Saturday Junior Cup - teams of Clubs who play in an affiliated league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (iv) Saturday Junior Trophy - teams of Clubs who play in an affiliated league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (v) Sunday Premier Cup - teams of Clubs who play in an affiliated Sunday league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (vi) Sunday Junior Cup - teams of Clubs who play in an affiliated Sunday league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (vii) Sunday Junior Trophy - teams of Clubs who play in an affiliated Sunday league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (viii) Women's Cup - teams of Clubs who play in an affiliated Women's league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- (ix) Women's Trophy - teams of Clubs who play in an affiliated Women's league who are selected by the Council having regard to the standard of football in which the Clubs are competing.
- Teams eliminated from the Women's Cup in the first or second round will also be entered into this competition. Teams removed or withdrawn from the Women's Cup will not be entered. Teams entering the Under 18 Girls Cup will be permitted to enter the Women's Trophy if the Under 18 Girls Cup does not take place.
- (x) Saturday Veterans Cup - veterans teams of Clubs who play in an affiliated Saturday league.
- (xi) Sunday Veterans Cup - veterans teams of Clubs who play in an affiliated Sunday league.
- (xii) Under 18s Pelly Cup - teams of Clubs who play in an affiliated league at Under 18s or Under 17s during the season in which the team will be competing.
- (xiii) Under 16s Cassells Cup - teams of Clubs who play in an affiliated Sunday league at Under 16s during the season in which the team will be competing.
- (xiv) Under 15s Rosser Cup - teams of Clubs who play in an affiliated Sunday league at Under 15s during the season in which the team will be competing.
- (xv) Under 14s Andrews Cup - teams of Clubs who play in an affiliated Sunday league at Under 14s during the season in which the team will be competing.
- (xvi) Under 13s Cordell Cup - teams of Clubs who play in an affiliated Sunday league at Under 13s during the season in which the team will be competing.
- (xvii) Under 12s Cup - teams of Clubs who play in an affiliated Sunday league at Under 12s during the season in which the team will be competing.

(xviii) Under 18s Girls Cup - teams of Clubs who play in an affiliated Sunday league at Under 18s or Under 17s during the season in which the team will be competing. This Competition is subject to a minimum of eight (8) teams entering.

(xix) Under 16s Girls Cup - teams of Clubs who play in an affiliated Sunday league at Under 16s or Under 15s during the season in which the team will be competing. This Competition is subject to a minimum of eight (8) teams entering.

(xx) Under 14s Girls Cup - teams of Clubs who play in an affiliated Sunday league at Under 14s or Under 13s during the season in which the team will be competing. This Competition is subject to a minimum of eight (8) teams entering.

REFEREES

13. (A) Registered Referees and Assistant Referees for all matches shall be appointed in a manner approved by the Council. In the Senior Cup, all appointed Officials must be in attendance at the match venue at least one hour before the scheduled time of kick-off.

Assistant Referees shall be appointed to all Senior Cup Matches.

In the Saturday and Sunday Premier Cup and Women's Cup Competitions, Assistant Referees shall be appointed to matches from the Quarter-Finals onwards.

In all other Competitions, Assistant Referees shall be appointed to matches from the Semi-Finals.

All appointed Match Officials are required to wear the Association badge.

Officials appointed must be neither past nor present members nor officers of the competing Clubs and should an official receive such an appointment he must immediately notify the facts to the Cup Officer.

(B) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams. In cases where there are no officially appointed Assistant Referees, or where the competition has been unable to appoint a Referee, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee. Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition. In Youth Competitions, Referees under the age of 16 are only eligible to officiate in competitions where the players' age band is at least one year younger than the age of the Referee. e.g. a 15 year old referee may only referee in competitions where the age banding is 14 or younger.

Clubs who default on this requirement shall be fined a sum in accordance with the Fines Tariff and may be removed from the Competition.

(C) Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to do so will result in a fine in accordance with the Fines Tariff being imposed on the defaulting Team.

In the event of the non-appearance, or injury to, an appointed Assistant Referee, a substitute Assistant Referee shall be agreed by the competing teams. Clubs who default on this requirement shall be fined a sum in accordance with the Fines Tariff and may be removed from the Competition.

(D) (i) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted.

(ii) In the Senior Cup no Club may postpone the playing of a cup game because of alleged unfitness of its ground. The Referee appointed for the game shall be the only arbiter on the fitness of the ground, which he will inspect before coming to a decision, unless the weather conditions and ground condition are such as to make extremely unlikely that a game could be played. In such emergency the home Club, with the permission of the Referee appointed for the game, or the Competitions Department, must arrange for an early inspection of the ground by a local Referee of a level equivalent to or higher than the appointed Referee or, by permission of the Competitions Department, one of the appointed Assistant Referees. He will give his opinion as to the fitness of the ground to the Match Referee and the Competitions Department, if the ground is then declared unfit by the Match Referee or Competitions Department for that game, the home Club must notify its opponents, Match Officials, Essex County FA Representative and Competitions Department forthwith, to avoid all unnecessary travel expenses. If the Match Referee or Competitions Department does not declare the ground unfit after considering the early inspection report, a final decision shall be made by the Match Referee on his arrival at the ground. Any Clubs failing to comply shall be liable to a fine in accordance with the Fines Tariff. Where a match is postponed, in accordance with this rule, it shall be played on the same ground by the Saturday of the week following that date arranged for the original match. Any Referee making an early inspection shall be able to claim allowable travelling expenses at the stipulated rate for the competition.

(E) Match Officials appointed under this Rule shall be entitled to the match fees as detailed in the County Handbook.

The home Club shall pay the Officials their fees and expenses immediately after the match, in the Referees' dressing room. Where there are no gate receipts, the away Club must pay the home Club fifty per cent (50%) of the payments made to the Match Officials only. Payments must be made by the away Club on the day of the match. In matches where there are gate receipts, the home Club should pay the Officials their fees, and then deduct from the gate receipts. Clubs in default shall be dealt with by the Council.

(F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee plus expenses. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses. If neither team is present at the ground the Match Officials may submit their claims to the Cup Officer. The Council may order the defaulting team to reimburse the expenditure, or part of the expenditure, incurred.

(G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be dealt with by Council.

(H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined or dealt with as the Council shall determine.

(I) Not in use.

(J) The Referee shall submit a report Form, supplied by the Competition, giving the result of the match, the number of players in each team and the time of kick-off to the Cup Group Officer within three days of the match.

(K) The Cup Officer shall notify the Officials of their appointments and the Officials must acknowledge receipt within five days of receipt of the appointment notification.

CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

14. (A) A Club shall not be allowed to withdraw any or all of its teams from the Competition after arrangement of fixtures for the following Season. Any Club infringing this Rule shall be liable to a fine in accordance with the Fines Tariff.

(B) Not in use.

(C) Should any Club, owing to its suspension, or the suspension of Club members, by The Football Association or any County Football Association, be unable to play any County Cup game, they will be expelled from the relevant Competition.

PROTESTS AND COMPLAINTS

15. (A)(i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Council.
(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Council unless a protest is lodged with the Referee before the commencement of the match.

(B) Except in cases where the Council decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Chief Executive of the Association within three days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Council.

(C) No protest of whatever kind shall be considered by the Council unless the complaining Club shall have deposited with the Chief Executive of the Association a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

(D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard. All protests will be dealt with as correspondence, unless either party requests a Personal Hearing when forwarding the written response. If a Personal Hearing is requested, all parties must have received seven (7) days' notice of the hearing should they be instructed to attend.

BOARD OF APPEAL

16. Within 3 days of posting of written notification of any decision of the Competition, a Club, Official or Player against whom action is taken may appeal against such decision by lodging particulars with the Chief Executive of the Essex County Football Association, including a fee of £35, for adjudication of a Board of Appeal. The grounds of the Appeal shall be in accordance with FA Rules. The Board of Appeal may order the Appeal Fee to be forfeited and decide if costs are to be borne. The decision of the Board of Appeal is final and binding on all parties concerned.

EXCLUSION OF CLUBS OR TEAMS MISCONDUCT, CLUBS, OFFICIALS, PLAYERS

17. Not in use.

TROPHY: LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED, AWARDS.

18. (A) The Board of Directors of the Association shall be, for all intents and purposes, the legal owners of the cups and trophies, in trust for the Association and shall also have responsibility for the financial management of all Competitions.

(B) When the winning Club has been ascertained the Cup/Trophy shall be handed to the representatives of that Club on the understanding that within three days of its receipt an Agreement (subscribed by three persons) shall be sent to the Association as follows:

"We, AB, CD, and EF, being members of and representing the Football Club, which has now been declared to be entitled to hold an Essex County Football Association Cup/Trophy as specified and the said Cup/Trophy having been delivered to us by the said Association do hereby on behalf of the said Club individually and conjointly engage to return the same to the County Office, in good order, and condition, on or before the 1st day of February next, or at any other time when called upon to do so."

Failure to do so will result in a fine in accordance with the Fines Tariff. The Association is responsible for all engraving.

FINALS OF COMPETITIONS

19. (A) In all Competitions the Council shall make the arrangements for the final ties and take entire control of them.

(B) Final Ties

(i) All finals shall be played on such grounds as the Council may determine, the Association taking the receipts and paying the expenses. The admission charges shall be determined annually. Any Club failing to play without showing a good and sufficient reason for such failure shall forfeit the tie, be fined in accordance with the Fines Tariff and be reported to the Council for having been guilty of serious misconduct and liable to be dealt with under the Association Rule 11.

(ii) The Association shall present mementoes to the Players and substitutes taking part in the final tie with a maximum of sixteen (16) mementoes being provided for each team, with no additional mementoes possible. The Council may also present a memento to the Clubs participating in the final ties, with no additional mementoes possible. The Association may, at its discretion, withhold the memento to which a player is entitled where a player has been ordered from the field of play.

(C) In all final ties of the Competition, the Match Officials, including reserve Officials, if appointed, shall be presented with mementoes in lieu of a match fee. All Match Officials may claim travelling expenses, as detailed in the County Handbook, if they so desire.

ALTERATION TO RULES

20. Notice of proposed alterations to be considered by the Council shall be submitted to the Chief Executive by 1st March in each year. The proposals shall be circulated to the Council for a decision at the first Council Meeting following the closing date for implementation for the following season.

These Rules will be automatically updated by any mandatory changes to the Standard Code of Rules and Youth Standard Code of Rules.

FINANCE

21. (A) SENIOR CUP

(i) Admission

All persons shall pay for admission to the ground, enclosures and stands, unless they are players or officials of the Club who are playing in or carrying out duties in connection with the match, Essex County Football Association Officials and any invited guests.

(ii) Gate Receipts

The two competing Clubs in all matches prior to the final match, shall agree mutually on the Admission Fee for each individual match in the Senior Cup.

In all Senior Cup matches, up to the semi-finals, the home club will retain all the revenue and be responsible for all the expenses, with the exception of the away clubs travel expenses.

A copy of the statement of receipts and expenditure is to be sent to the Competitions Department, within seven days of the match. Clubs failing to comply shall be dealt with by the Council.

For the Semi-Final ties, a full statement of receipts and expenditure with a remittance settlement shall be sent to the Secretary of the visiting Club within seven days of the match.

(iii) Match Expenses For the Semi-Final Ties

The following expenses in connection with the match shall be paid from the gate receipts. The expenses of the visiting Club, together with the fees and travelling expenses of the Referee, Assistant Referees and Fourth Official (when appointed), postage, police, gatemen and floodlights. The floodlights however, shall not exceed a charge of seventy-five pounds (£75). In all rounds, the travelling expenses of the visiting Club, actually incurred, must not exceed three pounds (£3.00) per coach mile or, if private cars are used, then the expenses which can be claimed will be for a maximum of five cars at 40p per mile. The total mileage must be agreed between both Clubs prior to the match.

(iv) Match Expenses Not Admissible

The cost of preparing the ground or protecting the ground from inclement weather or the cost of removal of snow and ice shall be borne by the home Club and shall not be admissible as a deduction from the gate receipts of the match.

(v) Gate Receipts Insufficient to Meet Cost of Match

Where the gate receipts are insufficient to meet the cost of the expenses of the match, any deficit shall be equally shared by the two competing Clubs.

(vi) Sale of Tickets Prior to Match

The home Club may arrange for tickets of admission to be provided for sale prior to the day of the match. The expenses of the distribution and sale of the tickets shall not be admissible as an expense of the match under Rule 21 (iii)

(viii) Postponed Match

Where a match is postponed for reasons for which neither Club is at fault, any expenses incurred under Rule 21(iii) shall be charged against the match receipts of the re-arranged match.

(ix) Matches Arranged by The Association

In all matches arranged by the Association under Rule 19 the whole proceeds shall be taken by the Association, who shall be responsible for the payment of the expenses of the match.

(B) Match Programmes

In ties prior to the Final of the Senior Cup the home Club must produce a match programme for sale to spectators at a price which does not exceed that for the Club's normal programme. The home Club, along with their completed team sheet, must return a copy of the programme to the County Football Association Office. Failure to comply with this rule shall incur a fine in accordance with the Fines Tariff.

(C) First Aid

In all Senior Cup matches it is the responsibility of the home Club to ensure that first aid facilities, equipment and a stretcher are available for all ties and a fully qualified person is available to administer first aid. In addition, each Club shall have a recognised physiotherapist in attendance at all matches. Clubs in default shall be dealt with by the Council.

FEES TARIFF

RULE	DESCRIPTION	FEE	
13 (E)	<u>Referees Fees:</u>		
	Senior Cup (All rounds including quarter-final)	£ 50 + travel	
	Senior Cup (Semi-final)	£ 50 + travel	
	Saturday Premier Cup (All rounds including quarter-final)	£ 45 inclusive	
	Saturday Premier Cup (Semi-final)	£ 40 + travel	
	Tolleshunt D'Arcy Memorial Cup (All rounds including quarter-final)	£ 40 inclusive	
	Tolleshunt D'Arcy Memorial Cup (Semi-final)	£ 40 + travel	
	All other Open-aged Competitions (All rounds incl. quarter-final)	£ 40 inclusive	
	All other Open-aged Competitions (Semi-final)	£ 35 + travel	
	U18 Pelly Cup, U18 Girls Cup (All rounds including quarter-final)	£ 40 inclusive	
	U18 Pelly Cup, U18 Girls Cup (Semi-final)	£ 35 + travel	
	U16 Cassells Cup, U15 Rosser Cup, U16 Girls Cup (All rounds including quarter-final)		
	U16 Cassells Cup, U15 Rosser Cup, U16 Girls Cup (Semi-final)	£ 33 inclusive	
	U14 Andrews Cup, U13 Cordell Cup, U14 Girls Cup (All rounds including quarter-final)	£ 28 + travel	
	U14 Andrews Cup, U13 Cordell Cup, U14 Girls Cup (Semi-final)		
	U12 Cup (All rounds including quarter-final)	£ 30 inclusive	
	U12 Cup (Semi-final)	£ 25 + travel	
	All Competitions (Final)	£ 25 inclusive	
		£ 20 + travel	
		Souvenir + travel	
		<u>Assistant Referee Fees (where appointed):</u>	
		Senior Cup (All rounds including quarter-final)	
		Senior Cup (Semi-final)	
		Saturday Premier Cup (All rounds including quarter-final)	£ 30 + travel
		Saturday Premier Cup (Semi-final)	£ 30 + travel
		Tolleshunt D'Arcy Memorial Cup (All rounds including quarter-final)	£ 28 inclusive
		Tolleshunt D'Arcy Memorial Cup (Semi-final)	£ 25 + travel
		All other Open-aged Competitions (All rounds incl. quarter-final)	£ 25 inclusive
		All other Open-aged Competitions (Semi-final)	£ 25 + travel
		U18 Pelly Cup, U18 Girls Cup (All rounds including quarter-final)	£ 25 inclusive
		U18 Pelly Cup, U18 Girls Cup (Semi-final)	£ 20 + travel
		U16 Cassells Cup, U15 Rosser Cup, U16 Girls Cup (All rounds including quarter-final)	£ 25 inclusive
	U16 Cassells Cup, U15 Rosser Cup, U16 Girls Cup (Semi-final)	£ 20 + travel	
	U14 Andrews Cup, U13 Cordell Cup, U14 Girls Cup (All rounds including quarter-final)		
	U14 Andrews Cup, U13 Cordell Cup, U14 Girls Cup (Semi-final)	£ 20 inclusive	
	U12 Cup (All rounds including quarter-final)	£ 15 + travel	
	U12 Cup (Semi-final)		
	All Competitions (Final)	£ 18 inclusive	
		£ 13 + travel	
	Where applicable, travel expenses is mileage at 25p/mile	£ 13 inclusive	
		£ 12 + travel	
15 (C)	Protest Fee	£ 35	

FINES TARIFF

RULE	DESCRIPTION	FINE
5 (D)	Failure to comply with an instruction of the Council	£ Discretionary
5 (E)	Failure to pay a fine within 21 days of notice	£ 20
8 (J)	Playing an ineligible player	£ Discretionary
8 (L)	Failing to exchange/return identity cards	£ 10
9 (B)	Failing to wear uniquely numbered shirts	£ 10
10 (B)	Failing to provide /correctly fit appurtenances	£ 10
10 (H)	Late kick-off (Senior Cup)	£ 50 max.
10 (H)	Late kick-off (except Senior Cup)	£ 10
10 (I)	Failing to supply match balls to Referee	£ 10
10 (K)	Failure to provide details of a fixture	£ 20
10 (K)	Failure to notify postponement	£ 20
10 (M)	Playing with less than eleven players (Senior Cup)	£ 20 per player
10 (O)	Failure to fulfil an engagement (Senior Cup)	£ 1000 max.
10 (O)	Failure to fulfil an engagement (except Senior Cup)	£ 100 max.
10 (Q)	Failure to submit correctly completed team sheet (Senior Cup)	£ 50 max.
10 (Q)	Failure to submit correctly completed team sheet (except Senior Cup)	£10
10 (Q)	Altering composition of team / changing player numbers (Senior Cup)	£ 20 max.
11 (A)	Late result sheet (Senior Cup)	£ 50
11 (A)	Late result sheet (except Senior Cup)	£ 10
11 (B)	Failure to provide result (Senior Cup)	£ 20
11 (B)	Failure to provide result (except Senior Cup)	£ 10
11 (C)	Incorrect result sheet (Senior Cup)	£ 50
11 (C)	Incorrect result sheet (except Senior Cup)	£ 10
13 (B)	Failing to agree upon a Referee	£ 30 max.
13 (C)	Failure to provide club assistant referee	£ 10
13 (C)	Failure to agree upon a substitute assistant referee	£ 30 max.
13 (D)	Failing to comply with postponement procedure (Senior Cup)	£ 50 max.
13 (H)	Failure to provide referee's mark	£ Discretionary
14 (A)	Withdrawal from competition after draw has been made (Senior Cup)	£ 1000 max.
14 (A)	Withdrawal from competition after draw has been made (except Senior Cup)	£ 100 max.
18 (B)	Failure to complete trophy agreement	£ 50
19 (B)	Failure to play in a Cup Final (Senior Cup)	£ 1000
19 (B)	Failure to play in a Cup Final (except Senior Cup)	£ 200
21 (B)	Failure to return copy of match programme (Senior Cup)	£ 50 max.

ESSEX COUNTY FA EQUALITY STATEMENT

The Essex County Football Association is commitment to challenge and eliminate discrimination whether by reason of gender, sexual orientation, marital status, race, nationality, ethnic origin, religion or belief, ability or disability, and to encourage equal opportunities.

We are also committed to promoting equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community. We celebrate the diversity of society and are striving to promote and reflect that diversity within the County FA's own structure.

With this in mind, we achieved the Preliminary Level of the National Standards for Equality in 2015, which demonstrates and measures our commitment to equality.

We have also developed a County Four-Year Plan setting out how we will promote the wide-ranging equality agenda across The FA's four strategic goals of Sustaining and Increasing Participation Coaching and Better Players, Better Training and Playing Facilities and Football Workforce. It outlines the action that the county will be taking to ensure equality of opportunity for those administering and playing the game.

If you have any queries or questions relating to this statement, or any issues relating to equality generally, please contact Cindi via cindi.chatha@essexfa.com or (01245) 393090.