

Essex County Football Association

Football Development Officer

**Full time contract until 30th June 2011
(Post continuation subject to funding)
Salary: £22,000 - £26,000 (pay review pending)**



The post-holder will be responsible for implementing elements of the FA National Game Strategy with a specific focus on 11v11 football. The post will be based at the Association's Chelmsford Office. The successful applicant will join a highly-regarded Development Team reporting to the County Development Manager.

Responsibilities will include:

- Focusing on developing 11v11 format of football specifically adult football.
- Devising and implementing programmes to combat decline in 11v11 football.
- Managing & developing Essex FA Young Leader & Step into Sport programme
- Support grassroots football volunteer workforce throughout the county
- Implementing areas of the FA National Game Strategy.

The successful candidate will:

- Be a university graduate (or similar) who is able to demonstrate knowledge of the FA National Game Strategy.
- Be able to communicate with a wide range of partners.
- Have at least two year's experience of working within sports development and be able to demonstrate an ability to plan, deliver and evaluate programmes.
- Hold a full driving licence and have access to a vehicle.
- Be available to work evenings and weekends when necessary.

A full job description and personal specification can be downloaded from www.essexfa.com. Applications, in the form of a covering letter accompanied by a C.V. and details of current remuneration, should be sent in an envelope marked 'private and confidential' to:

The County Development Manager, Essex FA, The County Office, Springfield Lyons Approach, Springfield, Chelmsford, Essex, CM2 5LB.

Brendan.walsh@essexfa.com

As this role involves direct access to young persons under the age of eighteen, within the context of the job or any subsequently related activities or responsibilities, the successful candidate will undergo a thorough screening process, which will include a Criminal Records Bureau Disclosure, to ensure their suitability for the role. Any candidates invited to interview will be sent a CFA Personal Disclosure Form, Guidance Notes and Privacy Statement to return at their interview in a sealed envelope. Essex FA is an Equal Opportunities Employer.

Closing date: Friday 5th February Interviews: W/c 15th February

