

Essex FA

Basic Referee Course


Information pack

Essex FA – Basic Referee Course Contents Page

I want to Referee	3 - 4
Changes to the Basic Referee Course <i>(Including the New Module Course Content)</i>	5 - 6
How to Book your Course <i>(Including RDO Contacts)</i>	7 – 9
2012 Basic Referee Course Schedule <i>(Including the NEW Participant Online Booking Link)</i>	10
Frequently Asked Questions	11 - 13

I want to.....

Referee in
11 v 11
Women's & Girls Football
Youth Football



Basic Referee Training Course

This modular based course is followed after a pre course study with a minimum of 16 hours duration with a written and a theory based examination (or practically based if a Practical course) at the end of the course.

The course is delivered in the following formats:

- Spread over a number of weeks
- Weekend Course
- Practical Course

Candidates passing the teaching and examination modules will receive an FA Certificate after completion of a minimum of six (6) 11 v 11 a side games and an In service Training course and will qualify as an FA Registered Referee.

Referee in FUTSAL



FUTSAL Basic Training Course

This course provides a qualification that enables successful candidates to officiate in Futsal, FIFA's version of the Small Sided Game. The course is 10 hours duration spread over a number of sessions with an examination at the end.

The course includes both theory and practical training sessions and successful candidates will receive a certificate and Futsal Badge. This qualification is specific to Futsal only and does not enable you to officiate in other forms of football although it would give a sound basis to progress to other courses.

Referee in FA Mini Soccer



Mini Soccer Basic Training Course

This course does not provide a refereeing qualification but outlines the philosophy of mini-soccer and the importance of understanding the needs of children in football. The course covers the role of the Referee in mini-soccer and the Laws of mini-soccer.

The course is 3 hours duration, normally held over one session with no examination. Candidates will receive an attendance certificate and will be valid for two years.

Referee in Small Sided Football



Small Sided Basic Training Course

This course is designed for people interested in refereeing 5, 6 or 7 a -side football but not Futsal or Mini Soccer as previously mentioned.

The course is 10 hours duration spread over a number of sessions with both a written and oral examination at the end. The course includes both theory and practical training sessions and enables successful candidates to officiate in Small Sided Football and will receive a certificate and Small Sided Football Badge.

This qualification is specific to Small Sided Football only and does not enable you to officiate in other forms of football although it would give a sound basis to progress to other courses.

Gain further knowledge of the Laws of the Game as a general interest

Take an examination on the Laws of association football as part of another qualification I am studying for



Law Awareness Course

This course is intended for participants who are studying for a qualification or are interested in enhancing their knowledge of the Laws for their personal interest.

The course is normally held over two evenings Candidates will receive an FA Certificate of attendance.

CHANGES TO THE BASIC REFEREE COURSE

The Football Association have implemented the following changes to the Basic Referee Course as from season 2007/08.

The reason for doing so is 78% of people attending the basic referee course do not become active referees. They often take the course as part of a qualification or for knowledge of the Laws only. Therefore, a lot of time and expense is wasted. These people could still achieve what they want to by attending a “Law Awareness Course” which is arranged by Essex County Football Association as and when required.



So who is the Basic Referee Course designed for ... well its Ideally suited to those wanting to become a referee and be involved in the 11 a side game in both Youth and Adult Men’s & Women’s football.

The Course aims and objectives are simple: The course will provide an introduction to the laws of the game as well as developing the practical skills which are required to be a football referee.

The Basic Referee Course will now be modular based and the course content is described below:-

Course Content: The course is run over 5 modules including the completion of 6 matches as a trainee referee, two of which should be observed by a referee coach (if possible).

The course can either be predominantly theory or practically based dependant on venue and can be run over a weekend or several sessions again depending on resources.

Course Prerequisites: Pre Course Study, FA CRB Disclosure (*for those eighteen & over*)

Module 1- Introduction

This module will introduce some key aspects in the following areas:

- Assessment of knowledge paper – Pre Course Study
- The role of the Referee
- Consider the skills required to control a game of football.

Module 2 - Laws of the Game & FA Safeguarding Children workshop
instruction of Laws of the Game and how to manage situations as a referee,

- Positioning & movement at both set pieces & in open play
- Managing game situations
- Signals & communication techniques

Module 3 - Examination

Both a multiple choice examination paper and a practical on field assessment are used to establish theory & practical knowledge.

1. Written element - both theoretical & practical courses
2. Theory DVD - used in mainly theory based courses
3. Practical on field assessment for use on practical based courses only.

Having passed the exams, you will be registered as a level 9 Trainee Referee and you then must go onto complete the following modules:

Module 4 - Refereeing

- 6 games are used to establish both the knowledge as well as the practicalities of refereeing.
- 2 of the games are ideally observed by a referee mentor (if available) who will then be able to offer immediate feedback and development points for future matches.



Module 5 - The Next Step

A 3 hour workshop designed to reflect on a trainee referees first experiences of refereeing and to offer development pointers.

Once having refereed six 11-a-side games and attended New Referee Workshop, you will become a fully qualified referee and be promoted to a level 8 or level 7 referee depending on your age.

How to book your Course

We're proud to announce that bookings for all courses and workshops can now be made online via the new 'Participant' system (shown right).

The new system now allows you to book your courses online and make payment via our secure FA Booking system by Credit / Debit card. In order to make this process easier, we've attached on the next page some simple steps which will help you book onto your choice of course/event with us.



The screenshot shows the Essex County FA website with the 'DEVELOPMENT' section highlighted. A table lists various 'Referee Courses' with columns for Event Name, Start Date, Spaces, and Venue.

Referee Courses	Event Name	Start Date	Spaces	Venue
Other Courses	2 Day - Basic Referees Course	19/02/2011	Full	Essex County FA, CM2 5LB
Courses - Offline	2 Day - Basic Referees Course	19/03/2011	11	Essex County FA, CM2 5LB
Coaching	8 Week - Basic Referees Course	23/03/2011	22	Hainault, IG6 3HJ
Charter Standard	8 Week - Basic Referees Course	19/04/2011	24	Colchester, CO4 9FF
Women/Girls	2 Day - Basic Referees Course	23/04/2011	22	Essex County FA, CM2 5LB
Schools/Colleges	2 Day - Basic Referees Course	21/05/2011	22	Essex County FA, CM2 5LB
FA Tesco Skills	2 Day - Basic Referees Course	18/06/2011	22	Essex County FA, CM2 5LB
Funding				
Equality				
Disability				
Young Leaders				
Futsal				

To access this site you can either click on the participant course links which are shown for each individual course on the course schedule page or by following the points below:

- 1) Enter <http://www.essexfa.com/Development> into your internet explorer
- 2) Select Events/Course – book Online tab
- 3) Select the course of your choice

We hope this system makes applying for courses more efficient though, on the rare occasion that you do encounter a problem, then please feel free to contact the Referees Department at the County Office and we will be delighted to help.

****Should you not have access to our online system then you can complete and return the Basic Referee Course Application form (found on page 9)***



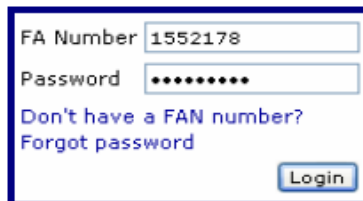
James Lisher
Referee Development Officer
(W) 01245 393097
(E) James.Lisher@Essexfa.com



Terry Thacker
Referee Development Officer
(W) 01245 393086
(E) Terry.Thacker@Essexfa.com

How to... book online

Step 1: Scroll to the bottom of the page and enter your FA Number (FAN) and Password and click the **Login** button.



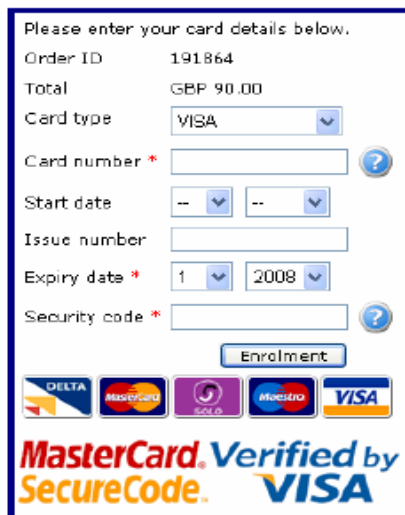
If you are a League Official, Club Official, Referee, Coach and/or Player it is extremely likely you have a FAN already. Please email GetOnline@TheFA.com with your name, date of birth and address and your FAN and password will be emailed to you.

Step 2: If you log in details are correct you will now be logged into your Counties Booking system. Your name will be displayed at the top of the page and you can then enrol on multiple courses/events without having to log in again. To enrol onto the course scroll to the bottom of the course/event to enter the enrolment details.

Welcome Tim Wilson
FA Goalkeeping Coaching Award (Level 1)

Step 3: Enter all the enrolment details which are displayed. The fields marked as ^{*}, must be entered. Click the **Enrol** button once you have finished entering your enrolment details.

Step 4: To complete your enrolment fill out your card details and click the **Enrolment** button.



Step 5: If payment is successful the confirmation, including your confirmation number will be displayed on screen which you can print off.



BASIC REFEREE COURSE OFFLINE APPLICATION FORM

First Name		Surname			
Address					
				Postcode	
Home Tel No		Mobile No			
E-Mail					
Date of Birth		Age (Min Age 14)		Sex	

Venue	Course Dates	Fee Enclosed
		£135.00

Do you have a current FA CRB Enhanced Disclosure Certificate?	Yes/No
Do you have a current FA Safeguarding Children Workshop Certificate?	Yes/No

If yes, please state:

FA CRB Certificate Number:	Date:
FA Child Protection Certificate Number:	Date:

Essex County FA are committed to equality of opportunity and welcome applications from all sections of the community

2012 BASIC REFEREE COURSE SCHEDULE

Chelmsford – Essex FA

Saturday 21st January – 9:30am to 5:00pm
Wednesday 25th January – Safeguarding Children Workshop - 7:00pm to 10:00pm
Saturday 28th January – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/Jan2012>

Chelmsford – Essex FA

Saturday 18th February – 9:30am to 5:00pm
Wednesday 22nd February – Safeguarding Children Workshop – 7:00pm to 10:00pm
Saturday 25th February – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/Feb2012>

Chelmsford – Essex FA

Saturday 24th March – 9:30am to 5:00pm
Friday 30th March – Safeguarding Children Workshop – 7:00pm to 10:00pm
Saturday 31st March – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/March2012>

Chelmsford – Essex FA

Saturday 21st April – 9:30am to 5:00pm
Thursday 26th April – Safeguarding Children Workshop – 7:00pm to 10:00pm
Saturday 28th April – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/Apr2012>

Chelmsford – Essex FA

Saturday 19th May – 9:30am to 5:00pm
Wednesday 23rd May – Safeguarding Children Workshop – 7:00pm to 10:00pm
Saturday 26th May – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/May2012>

Chelmsford – Essex FA

Saturday 23rd June – 9:30am to 5:00pm
Thursday 28th June – Safeguarding Children Workshop – 7:00pm to 10:00pm
Saturday 30th June – 9:30am to 5:00pm
<http://eventspace.thefa.com/essexfa/June2012>

Frequently Asked Questions

Q. Who organises County Football Association (CFA) Basic Referee Training Courses?

A. The CFA are responsible for organising and running these courses however, in some counties they are run by the local Referees' Association on behalf of the CFA.

Q. Who is responsible for organising the courses?

A. The CFA appoints a Referee Development Officer (RDO). They will respond to any enquiry received regarding referee training and development.

Q. How do I decide which course to take?

A. The RDO or their representative will advise you of the best option to suit your requirements and advise you of the courses available or any that are planned for the immediate future.



Q. What are the options?

A. There is a flow chart, illustrating the options opens to you. You can discuss these options with your RDO in order to choose the course best suited to your needs.

Q. How do I make my choice?

A. After consulting with your CFA RDO you must then complete and return the attached application form with the appropriate course fee.

Q. Can I transfer to the full-sided course after taking the small-sided courses?

A. Yes - by informing the CFA who will advise you of the next available course.

Q. Do all the courses qualify me as a Registered Referee?

A. No. You will be awarded either a certificate, or both certificate and Small-Sided / Futsal badge as applicable. Only the 11-a-side course will qualify you as a Registered Referee.

Q. Why is this?

A. The 11 v 11 courses are designed to prepare candidates for the rigours of refereeing in full-sided games. The course is intensive, delivered with either a practical or theoretical emphasis, or a combination of both.

There is a requirement of pre-course study and an assessment of knowledge test during the introductory session. This is followed by attendance on the course where application of the Law will be illustrated. Some competence appraisal will be carried out during and after the course.

There are two examinations as well as six 11 v 11 games to referee within a three month period before attending a compulsory In-Service Training workshop. You must also complete a Child Protection workshop and CRB check. Only after satisfying these criteria will a certificate be awarded. You will then be registered as a qualified County Referee Level 7. (If under 16 you may qualify for Youth football as a Level 8 referee until your 16th birthday at which point you are automatically reclassified to Level 7).

Attendance

Q. How long are the courses?

A. The duration of the courses is indicated on the flow chart. The short courses may be one or two sessions. The full Basic Course for 11-a-side Football will be run over a number of weeks or full days, depending on your CFA needs. The RDO will provide you with this information.

Q. How much are the course fees?

A. These vary according to the type of course you wish to take. The CFA will advise you of the fees pertaining to the course you wish to take.

Q. If I drop out after enrolment and after I have received the Pre-Course Study Pack, will my fee be refunded?

A. No, but you can join a later course at no extra cost within the same season.

Basic Referees Training Course

Q. If I enrol on a Basic Referee Training Course what happens next?

A. You will receive a Pre-Course Study Pack from the CFA. This will contain a DVD on “Learn the Laws”, an A4 study document and a Laws of Association Football booklet. You should receive this in good time for the recommended 10 hours of study. You should try to learn the Laws in order to take an assessment of knowledge during the introductory session.

Q. What is the Assessment of Knowledge?

A. A simple multiple-choice question paper on the Laws of the game to gauge the level of your understanding. The course has a focus on **application** of Law so it is important to confirm your pre-course study has been adequate and to establish if there are any areas of Law that need further clarification.

Q. Must I attend every course session?

A. You are recommended to attend all course sessions as there will be competency assessments throughout. The course co-ordinator will be sympathetic to difficult personal circumstances. If a session is missed it is at the discretion of the instructor as to whether this can be made up during the course.

Q. Who organises the games?

A. These are organised through liaison between the course instructor, local leagues and the CFA / RDO where applicable.

Q. Should I purchase the various coloured variety of kits, like the TV referees sometimes wear?

A. No referee regulations require you to wear kit which is mainly black.

Q. If I have Six 11 v 11 games to referee before I qualify, have I any authority?

A. Yes - you have exactly the same authority as a fully qualified referee. During your training period you will be registered with the CFA as a Level 9 Trainee Referee. This will also cover you for insurance purposes.

Q. Will I be supported during this period?

A. During your training period it is hoped you may be accompanied by an experienced referee to some of your games. They will not be there to test you but to offer support, advice and feedback to assist your development. If you already know of a referee who is willing to act as your mentor, you can be pro-active and inform your course co-ordinator. You will always have access to a course instructor via telephone or email to seek help and advice.

Q. If I advise of my email address will it be of assistance?

A. Absolutely. The course co-ordinators will be able to send you useful information between planned course sessions and during the 6 games period prior to the In-Service workshop. This link will be of assistance to League Competition organisers for contacting you for the 11 v 11 games. Your permission will be asked to do this and all emails sent will be deleted at the end of the qualifying period. The email addresses of instructors and contacts will be available for assistance, support and answering queries.

Q. What if I do not have time to do the 6 games before the In-Service workshop?

A. The purpose of the consultation with the RDO by phone is to advise you of the commitment you will need to make if you enrol on this course. Organising games and mentors is a big undertaking for the course personnel. If you play football it may be possible to arrange alternative times for your games but if not, you will be asked to referee rather than play. If there are genuine circumstances where there is still one or two games to fulfil then an agreed agenda will be arranged. Remember: you will not qualify until all the criteria are satisfied.

Q. Can I find my own games and if so what can they be?

A. Yes, provided that they are full-sided 11 v 11 games, sanctioned and you obtain verification of completion of the game(s). They can be friendly's', school fixtures, youth football or adult matches if you are 16 or over. (Mini-soccer and small-sided football do not count.)

Q. During my game I was given team sheets by each club. What do I do with them, and do I need to send a report?

A. Normally it is the referee's duty only to keep a record of the game, so you do not have to report anything other than misconduct and possibly the result. However, occasionally it may state in competition rules that the team sheets are to be sent to the league or CFA. You might be contacted later if there is a doubt as to the score or player eligibility, so keep the records for at least that season.

Q. What do I report then?

A. This will be explained during the course but generally misconduct in line with Law 12. These are FA or County FA matters and you will be required to complete and send a misconduct report form. You will be advised how and when to do this. You can seek advice during the course if you need to do this after a game as it should be done within 48 hours (excluding Sundays or Bank Holidays).

Competition rules may also require you to report clubs to league organisers for such deficiencies as failure to mark out the Field of Play adequately or provide goal nets.

Essex County Football Association

The County Office

Springfield Lyons Approach

Chelmsford

CM2 5LB

(w) www.essexfa.com

Get **into** Refereeing

